

Items Required

Application Form

- National Insurance Number
- Career History for the past 5 years
- Details of qualifications, courses and training that you have participated in
- Details of your eligibility to work in the UK (e.g. Passport or Visa details)
- Details of 3 references

Interview

- Proof of identity (Original Birth Certificate, Passport, photo-driving licence)
- Two original forms of proof of address (utility bill, bank statement) – these must be less than 3 months old
- Proof of name change, if applicable (marriage certificate/deed absolute/deed poll papers)
- Details of any criminal offences
- Proof of eligibility to work in the UK (e.g. Birth Certificate, Passport, National Insurance Card/Number)
- Proof of NI number (P60, P45 or any formal HRMC Correspondence)
- All original documentary evidence of any relevant qualifications and training including original mandatory training and evidence of updates
- Full employment history, together with satisfactory written explanation of any gaps and details of any other current employment including other agency work
- Details of health record, including immunisation status especially Hep B, TB, Varicella and Rubella.
- PIN Card and Statement of Entry to NMC, details of which part of the register (if you are a registered Nurse)
- Details of professional indemnity insurance i.e. RCN
- Bank details (where you want your earnings to be paid)

